

Who We Are

Career Development Institute provides continuing education courses for Health Officers and Registered Environmental Health Specialists. These programs are for anyone seeking career enhancement, personal growth, or the latest skills and information related to Public Health. The majority of our courses are delivered at colleges and police training academies.

The strength of our courses lies in the depth and experience of our instructors. Our teachers are expert practitioners in the areas that they instruct. Each course is taught by numerous experts and the opportunity is there for each student to form lasting bonds with each instructor.

The materials provided in the course are the actual presentation slides and handouts presented during each lesson. Students concentrate on the lecture rather than trying to copy down the lessons. This allows for excellent participation in each class. Each student comes away from the course with a significant learning experience and leaves the course feeling that they have been able to retain a significant amount of the information presented to them.

We provide a unique guarantee. Every student who attends our courses has a lifetime opportunity to take any part of that course of instruction whenever it is offered. This allows the student to stay current with new developments and changes without having to re-take and pay for an additional "re-fresher" course.

What Some of our Participants Have Said

"Instructors were very knowledgeable, interesting, approachable, patient and professional."

"It empowered me to follow my calling in life."

"The training was intense and brought out the best in me."

Instructors

Michael S. Richmond has been a New Jersey attorney for forty years. Mike served as a Municipal Prosecutor for more than 25 years which included representing health officials in Municipal Court and advising on enforcement methods. He also served as an Assistant Township Attorney, attorney to the Fire Prevention Bureau, and Fire Districts. He developed the program *Laws, Investigation and the Courtroom for Health Officer and Registered Environmental Health Specialists*. He is the co-author of the book *New Jersey Municipal Court Practice* published by Gann Law Books. He is also the Director of Continuing Education for Career Development Institute, Kendall Park, NJ. He conducts numerous seminars and workshops on legal issues and courtroom procedures for several different code enforcement specialties. He is a graduate of the University of Kansas School of Law. He is a member of the New Jersey State Bar Association where he serves on the Municipal Court Section and the Animal Law Committee. He will be serving on the Compliance Subcommittee of the Committee of the Department of Health reviewing the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey.

John C. Saccenti attended Fordham University where he received his Bachelors in Education, Masters in Education and Political Science, as well as his Educational Specialist Degree. After service as an Army officer and undercover work with the FBI, Mr. Saccenti served as a teacher and administrator before working with the New Jersey Division of Criminal Justice. Before his retirement from that agency, his primary responsibility was the development of all Basic Law Enforcement Training. His work included the design and writing of the Basic Course for Investigators, the redesign and writing of the Basic Course for Police Officers and other major basic and advanced law enforcement courses. Mr. Saccenti served as President of the National Association of Local Boards of Health and advised the US Surgeon General and the White House on public health policy. He has served as a consultant to the Office of the Attorney General, Office of Counter-Terrorism. He currently serves as a consultant to the United States Department of Justice. Mr. Saccenti is a nationally known speaker on public health, law enforcement and training development and management. He is the author of many articles on both law enforcement training and public health and serves as an adjunct professor at several New Jersey colleges.

Career

Development
Institute



Public Health Continuing Education Courses

Career Growth
Professional Growth
Personal Growth

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www.cditraining.org

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Public Health Continuing Education Courses

Laws, Investigation, and the Court Room for Health Officers and Registered Environmental Health Specialists (8CE's)

This 8 hr program discusses current cases and laws, local ordinances, model ordinances, pending legislation, investigation techniques and authorities, search warrants, investigative report writing, evidence, court procedures, and techniques for testifying in the court. Dealing with foreclosed properties, quarantine, administrative warrants, chain of custody, types and care of evidence, are also covered among a wide variety of related subjects.

June 7th, 2013 Morris Co. Public Safety Training Academy
October 18th, 2013 Middlesex Co. Fire Academy
Classes held 8:30am - 5:00pm

Drafting Public Health and Safety Ordinances (4 CE's)

This 4hr seminar will give you the information you need to adopt ordinances to address your public health nuisance problems as well as what codes are available for adoption. Proposed model ordinances will also be examined. The actual procedure for adopting an ordinance in the various health department governmental structures will be reviewed.

April 5th, 2013 Morris Co. Public Safety Training Academy
November 8th, 2013 Middlesex County Fire Academy
Classes held 8:30 am -12:30 pm

Paying for Abating Deteriorated Properties (3CE's)

This 3hr seminar will describe the process of abating deteriorating properties. Proposed ordinances will be examined. *This seminar is the afternoon portion of an all-day seminar where the morning session is the seminar **Drafting Public Health and Safety Ordinances.***

April 5th, 2013 Morris County Public Safety Training Academy
November 8th, 2013 Middlesex County Fire Academy
Classes held 1:30 pm - 4:30 pm

Enforcement Tools For Public Health Officers and Registered Environmental Health Specialists (7 CE's)

This one day course will cover many of the enforcement tools available to Public Health Officers and Registered Environmental Health Specialists. Learn what the enforcement tool will accomplish. Learn the pros and cons of each enforcement tool. Included in the course will be issuance of warnings, abatement notices, abatements, summons and complaints, injunction, impoundment, quarantine, state of emergency, and Federal & State executive orders.

April 19th, 2013 at Morris Co. Public Safety Training Academy
November 22nd, 2013 Middlesex County Fire Academy
Classes held 8:00am - 5:00pm

Preparing Your Case... for Health Officers and Registered Environmental Health Specialists (4CE's)

In this 4hr course you will be given a case scenario which will lead to your investigation. The investigation will involve role playing and multi-media events. You will be involved in collecting, marking, safeguarding and providing a chain of custody for your evidence. You will prepare sketches, take photos and videos, conduct interviews. Finally, you will prepare your report. Your report and investigation will be used in the **You're on Trial** course, and will be the base for your testimony there. This will be a practical hands-on course. *This class is given in conjunction with the **You're On Trial** course which will be held immediately following this course. The class size is limited to 20 so there can be the maximum of teacher student interaction.*

May 17th 2013 Morris County Public Safety Training Academy
December 13th, 2013 Middlesex County Fire Academy
Classes held 8:30 am - 12:30 pm

You're On Trial... for Health Officers and Registered Environmental Health Specialists (3CE's)

*This class is given in conjunction with the **Preparing Your Case** course which will be given immediately prior to this course. You will have to have taken the **Preparing Your Case** course so that you will have a basis for your testimony in this course.*

You will start with your initial meeting with your legal counsel. You will do the final preparation of your case. You will review the law that applies to your case. You will receive instruction in the Rules of Evidence and court procedure. The burden of proof will be outlined. You will review forums where testimony may be given, including the procedure and burden of proof of each forum. Each participant will then have their turn on the stand. A critique of each turn on the stand will be given.

May 17th 2013 Morris Co. Public Safety Training Academy
December 13th, 2013 Middlesex County Fire Academy
Classes held 1:30 pm - 4:45 pm

Career Development Institute has been approved by the New Jersey Department of Health as a provider of New Jersey Public Health Continuing Education Contact Hours (CEs).