



**Career Development Institute
Certificated Basic Course for Animal Facility
Managers, Staff and Volunteers**

Tuesday, May 14, 2013

9:00-9:10 Welcome

**John Saccenti -Career Development Institute
Heather Cammisa- St. Hubert's**

9:00 – 12:30 TBA

New Jersey Statutes and Rules Related to Domestic Animals

A. New Jersey Statutes Related to Shelters, Pounds, Kennels, Pet Shops and Pet Owners

- N.J.S.A. 4:19-15.1 through 15.27

- N.J.A.C. 8:23-1.1

- a. Dog licensing requirements
- b. Animal facility licensing procedures
- c. Rules for animal facility operation
- d. Authority to inspect facilities
- e. Animal importation

B. Animal and Rabies Control Statutes

- N.J.S.A. 4:19-15.1 through 15.27

- N.J.S.A. 26:4-78 through 89

- a. Impoundment of animals
- b. Animal control officer certification/revocation and appointment
- c. Reporting animal rabies cases and bites
- d. Animal confinements

C. Rules Governing the Operation of License Animal Facilities

- N.J.A.C. 8:23A-1.1 through 1.13

- N.J.A.C. 8:23A-5.1

- a. Definitions
- b. Facilities
- c. Primary enclosures
- d. Feeding and watering
- e. Sanitation
- f. Disease Control
- g. Holding and receiving of animals
- h. Euthanasia drugs, techniques and training
- i. Transport by animal control officers
- j. Records and administration

D. Best Practices in Animal Facilities

- a. Sanitation
- b. Disease control



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12:30 – 1:30 LUNCH

1:30 – 5:00 Heather Cammisa

**Practical Application and Issues Relating to NJ Statutes
Other Laws and Regulations Relating to Animal Welfare
Organizations and Pet Shops**

- Puppy Lemon Law
- DCA Sale of "Dogs and Cats" regulations
- Spay & Neuter issues
- Exotics & Permits
- More

NJ Agencies & Their Roles & Responsibilities

- Animal Control & Animal Control Officers' Association
- Animal Cruelty Investigators
- New Jersey SPCA & County SPCAs
- Municipal Police
- Office of Animal Welfare
- Municipal, County & State Health Departments
- Division of Community Affairs
- Marine Mammal Stranding Center
- Wildlife Rehabilitators
- AWFNJ
- Other Agencies

Thursday, May 16, 2013

9:00 – 12:00 Investigator Willie Cirone

Animal Behavior, Breed Recognition, Animal Cruelty

Safe Animal Handling Techniques for Domestic Animals

12:00-1:00 LUNCH

1:00 – 5:00 Dr. Karen Dashfield DVM

Animal Disease Recognition and Prevention

- Rabies & Zoonotic Diseases
- Assessing Animals upon intake & continued monitoring (forms, policies)
- Disease transmission routes
- Respiratory diseases & Stress
- Internal Parasites Identification & Treatment
- External Parasite Identification & Treatment
- Special Discussion on Ringworm



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- Other diseases
- Health care program on a budget

Special considerations for Transport Programs

- Diseases & parasites common in the south and/or west
- Incubation & hold considerations

Shelter Veterinarian Resources & Protocols

Friday, May 17, 2013

9:00 – 11:30 Geoffrey Goyette

Pet First Aid

11:30–12:30 Lunch

12:30 – 2:00 Marjorie Ford

Wildlife Issues 1

2:00 – 4:00 Heather Cammisa

Practical application of shelter operation techniques and best practices

- Cleaning
- Medical Care
- Temperament Evaluations & Behavior Modification
- Customer Service
- Placement
- Community Outreach Programs
- National Resources & Continuing Education Opportunities - Free Webinars, Conferences, Magazines, Books & more

4:00 – 5:00 Heather Cammisa

Tour of facility and practicals

5:00 Graduation



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INSTRUCTOR BIO'S

(In the order of their presentations)

Heather Cammisa President St. Hubert's Giralda

Heather Cammisa is the President and CEO of St Hubert's Animal Welfare Center. Founded in 1939, St. Hubert's serves animals and people with a wide variety of programs that nurture the human-animal bond and foster an environment in which people respect all living creatures. St Hubert 's shelters/rescues over 3,000 animals through its animal rescue work with municipalities and through its two shelter facilities, graduates over 3,400 dogs and their owners through their internationally renowned dog training school, touches the hearts and minds of 3,500 children in their humane education program and runs a wide variety of community outreach programs. St. Hubert's also runs a professional education series to support the ongoing professionalism and education of the animal welfare field. St. Hubert's is a receiving shelter for national organizations such as the ASPCA and HSUS when disaster - natural or manmade - strikes. Prior to joining St. Hubert's in 2010, Ms. Cammisa worked with the Humane Society of the United States where her primarily role was developing and launching a spay & neuter campaign across the deep south and targeting investment in new infrastructure across the region. She had served as the Executive Director of the Jersey Shore Animal Center in Brick, New Jersey and as a Board Member of the Animal Welfare Federation of New Jersey and the Marine Mammal Stranding Center in Brigantine, New Jersey. Ms. Cammisa is both a New Jersey State Certified Animal Control Officer and Animal Cruelty Investigator. She holds a Bachelors degree from Temple University and a Masters Degree from Rutgers University. Ms. Cammisa presents at local and national conferences. Ms. Cammisa, a NJ native, and her pet-therapy trained dog, Sammy, live along the shore.

Investigator Willie Cirone (retired) Chief Animal Control Officer and Animal Cruelty Investigator

Officer Cirone had been the chief Animal Control Officer and Animal Cruelty Investigator for 27 years in Mount Olive Township. He is a past president and regional director of the Animal Control Officers Association. Officer Cirone has spent 36 years as a structure firefighter and 37 years as a wildlife firefighter (annually responding to major fires across the US and in New Jersey...Edison



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2010 wildfire being the most recent). He has spent 18 years as a First Aid Squad responder and is Deputy Fire Coordinator for Morris County. Officer Cirone is a member of the New Jersey Incident Management Team and the Humane Society of the United States Disaster Team (responded to Katrina, Ivan, Francis, and Charley). He teaches incident command in four states. Officer Cirone is a published fire photographer (assisted with evacuations & photography at the World Trade Center disaster and was involved with two congressional investigations into the WTC disaster). He has received numerous awards, appeared on television, been called upon as an “expert” witness, and teaches animal control in Puerto Rico.

That Willie is a humble man, can be summed up by a quote from him....“I feel very fortunate to have been chosen to respond to disasters; and, to be afforded the opportunity to not only help; but, share my experiences with other people.”

John C. Saccenti
President, Founder and Chief Educator for CDI

Mr. Saccenti attended Fordham University where he received his Bachelors in Education, Masters in Education and Political Science as well as his Educational Specialist Degree. After service as an Army officer and special assignments with the FBI, Mr. Saccenti served as a teacher and administrator before working with the New Jersey Division of Criminal Justice. Before his retirement from that agency, his primary responsibility was the development of all Basic Law Enforcement Training. His work included the design and writing of the Basic Course for Investigators, the redesign and writing of the Basic Course for Police Officers and other major basic and advanced law enforcement courses. Mr. Saccenti served as President of the National Association of Local Boards of Health and advised the US Surgeon General and the White House on public health policy. He has served as a consultant to the Office of the Attorney General, Office of Counter-Terrorism. He currently serves as a consultant to the United States Department of Justice, Office of Victims of Crime. Mr. Saccenti is also available as a consultant to eligible organizations through grants offered by the Department of Justice. Mr. Saccenti is a nationally known speaker on public health, law enforcement and training development and management. Mr. Saccenti is the author of many articles on both law enforcement training and public health and served as an adjunct professor at the University of Medicine and Dentistry of New Jersey and Bergen County College.

Marjorie Ford
New Jersey Wildlife Rehabilitator (retired)

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Marjorie Ford was a licensed New Jersey wildlife rehabilitator for 19 years. From 1997 to 2006, Margie was the founder and Director of Brookview Wildlife Center, a registered 501 (c) (3) non-profit organization located in Boonton Twp., NJ. The Center provided care to native NJ mammals and offered a variety of education programs to the public (adult and children), veterinarians and Police Departments. Margie participated in St. Hubert's Animal Welfare Center's Pet Assisted Therapy program for many years and served on their board of Directors for eight years. In addition, Margie was part of a team that conducted a trial immunocontraception program on White-tailed deer at the Frelinghuysen Arboretum from 1997 through 2001 in cooperation with the Morris County Park Commission and the Humane Society of the United States. She is a past president of the New Jersey Association of Wildlife Rehabilitators, and a member of the National Wildlife Rehabilitators Association. Margie was the 2006 recipient of the Animal Welfare Federation of NJ (AWFNJ) "Hero to Animals" award. She has given seminar presentations for St. Hubert's Animal Welfare and AWFNJ, in addition to teaching the wildlife section of the Animal Control Officer Certification course at several New Jersey colleges. She is currently working for a garden center and offers programs on humane solutions to dealing with wildlife and gardening.